

-01-

PROCEEDINGS OF THE DISTRICT EDUCATIONAL OFFICER, NIRMAL.

Present : Dr. A. Ravinder Reddy, M.Sc., M.Ed., Ph.D.

Rc.No. A8/SSCSPOT/2022.

Dated: 28.05.2022.

Sub:- SSC Public Exams.May-2022 – Conduct of Spot Valuation June,2022 –
Appointment of Chief Examiners / Asst.Examiners – Orders – Issued – Reg.

Ref:- 1) Director of Govt.Exams, TS Hyd.Lr.Rc.No.17/B-1/2022, Dt. -04-2022.
2) Director of Govt.Exams, TS Hyd.Lr.Rc.No.06/J-2/2022, Dt.08-05-2022.

@@@

ORDER :

In view of the instructions issued in the reference cited, the SSC Spot Valuation Camp will be conducted from 02-06-2022 to 11-06-2022 for (10) days at St. Thomos High School, Kondapur, Mancherial Road, NIRMAL. The duration of the Valuation is 8 hours per day in 2 spells i.e., morning 9.00 AM to 1-00 PM evening 2-00 PM to 6-00 PM. The under mention individuals as shown in the annexure enclosed to this proceedings are appointed as Chief Examiners / Asst.Examiners for valuation of answer scripts of the subject allotted to them.

The C.Es/A.Es are requested to report to the Camp Officer and District Educational Officer at SSC Spot Valuation Camp at Thomos High School, Mancherial Road, NIRMAL on 02-06-2022 at 8-00 AM without fail.

The orientation program to be conducted on Bar coding system on 02-06-2022 at 09.00 A.M at SSC Spot valuation camp.

The appointment order issued shall be subject to the following conditions :

- ❖ The Teacher should have at least three years of experience in teaching the subject for the 10th Class.
- ❖ ***The Teacher should produce the following Certificates*** as is given in the overleaf duly obtaining from the Head Master concerned and present them to the Camp Officer without fail.
 - Relieving orders issued by the Head Master concerned.
 - Experience Certificate in teaching of the subject for at least 3 years or more.
 - Service Certificate in the cadre of School Assistant in the subjece concerned.
 - He/She should produce a certificate that he/she was not blacklisted earlier with regard to the valuation of answer scripts.
- ❖ In case of Chief Examiner / Asst. Examiner himself is the Head of the Institution he should get himself relieved with the above mentioned certificates duly making in charge arrangements to the shool to the next senior-most School Assistant.
- ❖ **He/She should report with the above Certificates duly obtaining from the concerned Head Master to the Camp Officer at St. Thomas High School, Kondapur, Mancherial Road, Nirmal on 02-06-2022 by 8.30 AM without fail.**
- ❖ His/Her admission to the Spot Valuation will not be adcepted without the production of the above mentioned certificates before the Camp Officer.
- ❖ Action will be taken against the persons whoever being entrusted without any identity card.
- ❖ Action will be taken against the persions whoever being entrusted with any work of any duty pertaining to a public examination willfully neglects wuch work or duty required to be performed by him/her shall be punishable with imprisonment for a term which shall not be less than 6 months but which may be extended upto three years and with fine which shall not be less than Rs.5,000/- but which may extend upto Rs.1,00,000/- as per Act 25/1997.
- ❖ Possession a Cell Phone in the camp is not allowed. The timings of the spot is from 9.00 AM to 6.00PM.
- ❖ The CE/AE appointed for SSC Spot valuation shall not move from one room to another room duty the spot valuation. If there is any deviation in this matter it will be viewed seriously and necessary action will be initiated against such persons as per the CCA rules and Act 25/1997.
- ❖ The personnel who reported in last shall not be appointed as CE even though he/she is a senior. Hence all the personnel should report to the spot valuation camp in time without fail.

- ❖ All proceedings come under Act 25/1997 and attract severe punishment apart from CCA rules if any laxity is found in discharging duties.
- ❖ No Person shall leave the campus from 9.00 A.M. to 6.00 P.M during the spot valuation once they enter the Camp. To facilitate the personnel, canteen facility is also provided in the premises of the Camp. They have to make their own arrangement for their lunch.
- ❖ If the information submitted is wrong, disciplinary action will be initiated. If any discrepancy is found, he/she should intimate in writing under proper receipt.
- ❖ Exemption from Spot valuation duty shall not be entertained under any circumstances. Those who disobey the orders for spot valuation will be viewed seriously.
- ❖ In case of any ill health of the diseases (i.e., i. **Bypass Surgery**, ii. **Kidney Transplantation**, iii. **cancer** iv. **Bone TB**, v. **Brain Tumour**, vi. **Paralysis**), they need to obtain prior permission from the camp officer by producing evidence for examination of the case.

The Head Master concerned of the school, in which the examiner is working should issue the below said certificate without delay to avoid inconvenience for the conduct of spot. All such cases will be dealt seriously. The Head Master is solely responsible for any false information furnished in the certificates issued by him.

All the Head of the institutions are requested to relieve the teachers (Not Contract/Private) who have dealing the subject minimum Three years of service along him/her self who were appointed for SSC Spot Valuation work. Violation of these instructions will be viewed seriously and disciplinary action will be initiated against them as per Rules.

The receipt of these proceedings should be acknowledged by return of post.


DISTRICT EDUCATIONAL OFFICER,
NIRMAL

4
28/5/22

Encl: (Annexure)

To
All the Heads of Institutions (as per annexure)
All the individuals

Copy to the Mandal Educational Officer concerned.
Copy submitted to the Director of Govt. Examinations Telangana. Hyderabad
Copy submitted to the Regional Joint Director of School Education, Telangana. Hyd
Copy submitted to the District .Collector Nirmal.
Copy submitted to the PO ITDA, Utnoor/DTWO, Nirmal.

CERTIFICATE TO BE SUBMITTED BY THE HEAD MASTER

Relieving Order of Sri/Smt. _____, Design: _____ for the SSC Spot Valuation June -2022

| | | |
|---|---|--|
| 1 | Name of the Teacher | |
| 2 | Designation | |
| 3 | Date of Joining present Cadre | |
| 4 | Qualification a) Academic (Subjects) | |
| | b) Professional (Methods) | |
| 5 | Date of Birth | |
| 6 | Experience as School Asst. 3 years or more in handling X Class subject. | |
| 7 | Pay Particulars: Scale of Pay | |
| | Basic Pay | |
| 8 | Whether he/she is blacklisted for spot valuation | |
| 9 | Distance of school from Spot Valuation camp: | |

Bank A/C Details

| ACCOUNT NUMBER | NAME OF THE BANK | BRANCH NAME | IFSC CODE | SIGNATURE OF TEACHER |
|----------------|------------------|-------------|-----------|----------------------|
| | | | | |

The Particulars furnished by this office are verified with his/her service book and found correct. He has been relieved on 01.06.2022 AN with instructions to report to the Camp Officer/Dist Educational Officer, Nirmal at St.Thomos High School, Mancherial Road, Nirmal on 02-06-2022 at 08.30 AM

Date:

Office Seal:

HEADMASTER,
School: _____,
Mdl: _____,
Dist. Nirmal.

Copy submitted to The District Educational Officer / Camp Officer, Nirmal for favour of information.

| | | | |
|------------------------|-----------------------------|------------------------|--|
| For office use: | ACO Name & No. : | | |
| Name of the Examiner: | | Designation (CE / AE): | |
| Allotted CE No.: | | Allotted AE No.: | |
| Subject: | | Paper Code: | |
| Working School: | | Mandal: | |
| District: | | Mobile No.: | |